

To file a complaint

Municipalities or land use permit applicants who are aggrieved with the performance of a qualified preparer may file a complaint.

The municipality or land use permit applicant must be actively engaged in a study project with the qualified preparer from the Office's list of qualified preparers at the time the complaint is made.

The complaint must be filed in writing (no e-mail).

Municipalities filing a complaint must do so by a majority vote of the municipal reviewing authority. Land use permit applicants must do so by certified signature of the applicants' CEO.

The complaint must identify the complainant and include contact information and specific details about the complaint.

The Office will make written complaints available to any municipal reviewing authority or land use permit applicant upon request. Complaints will not be posted to the Web site.

If you wish to make a written complaint you should mail it to Linda LaPlante, State Planning Office, 38 State House Station, Augusta, Maine 04333.

The content of the complaint must include:

- Complainant's name and contact information;
- Certified copy of majority vote of the municipal reviewing authority making the complaint. Or if a land use applicant, the certified signature of the applicants' CEO; and
- Specific details about your complaint.

You may be contacted to provide additional information about your complaint. If you file a complaint, you must be willing to answer inquiries from other municipalities or land use permit applicants.